MCLEAN COUNTY REGIONAL PLANNING COMMISSION
TRANSPORTATION TECHNICAL COMMITTEE

Friday, September 14, 2018 10:30 am
Government Center, Room 345
115 East Washington Street, Bloomington, Illinois

Committee Members (bold indicates members represented by proxy; italics members not present)
Vasu Gadhiraju MCRPC, Executive Director, Technical Committee Chair
Kevin Kothe City of Bloomington, City Engineer, as proxy for Tim Gleason and Jim Karch
Bill Wasson McLean County Administrator
Luke Hohulin McLean County Highway Department, Assistant County Engineer, as proxy for Jerry Stokes
Wayne Aldrich Town of Normal, Public Works Director, as proxy for Pam Reese
Ryan Otto Town of Normal, Town Engineer
Robert Nelson IDOT District 5, Planning & Services Chief
Dan Magee IDOT District 5, Federal-Aid Coordinator
Isaac Thorne Connect Transit, General Manager
Carl Olson Central Illinois Regional Airport, Executive Director

Others Present
Martin Glaze Connect Transit
JD Stevenson FHWA
James Kyte FHWA
Tom Caldwell IDOT, OP&P
Jennifer Sicks MCRPC

Call to Order
Ms. Gadhiraju called the meeting to order at 10:30 a.m.

Public Comment
Ms. Sicks advised that no request for public comment was received, nor were any comments submitted in advance.
**Minutes**
Mr. Aldrich offered a motion to approve the minutes of the July 20, 2018 meeting of the Technical Committee, and was seconded by Mr. Thorne. The motion was unanimously approved.

**Items for Action**

FOR ACTION AND REFERRAL TO THE POLICY COMMITTEE

**PUBLIC HEARING – 2018 Update of the MCRPC Title VI Plan**

Ms. Pinnamaraju opened the Public Hearing at 10:32 am.

Ms. Sicks noted that she has not received comments from the public during the 45-day publication period. Mr. Magee provided some comments and observations that he and Ms. Sicks discussed, and which she has incorporated. Other corrections include updated staff lists and similar changes. Ms. Sicks noted that the new MCRPC website will include a Title VI page with a fillable or downloadable complaint form regarding MCRPC. She reviewed the broad content of the document, noting that it aligned with data regarding disadvantaged groups presented in the 2017 LRTP, groups as defined in the Civil Rights Act and related legislation. The Title VI plan and the LRTP will be paired for the purpose of amendments to cross reference the two documents.

The Public Hearing was closed at 10:37 am.

Mr. Magee offered a motion to refer the FY 2018 update of the MCRPC Title VI Plan to the Policy Committee as discussed, and was seconded by Mr. Kothe. The motion was unanimously approved.

**Approval of Amendment 1 to the FY 2019-2023 Transportation Improvement Program**

Mr. Nelson advised that the proposed amendment for project no. CM2019-6 is the inclusions of this new project for deck patching on the northbound US 51/ Main Street bridge over the Norfolk Southern rail line. The project is scheduled for the June 20, 2019 letting.
Mr. Aldrich offered a motion to approve Amendment 1 to the current TIP, and was seconded by Mr. Kothe. The motion was unanimously approved.

**Approval of Amendment 2 to the FY 2019-2023 Transportation Improvement Program**
Mr. Nelson noted that Amendment 2 also introduces a new project to the TIP, CM2019-6, consisting of resurfacing and patching at various locations. The only location within the MPA is on US 51/Main Street in the right turn lane onto eastbound Veterans Parkway. This project is scheduled for a March 2019 letting.

Mr. Kothe offered a motion to approve Amendment 2 to the current TIP, and was seconded by Mr. Hohulin. The motion was unanimously approved.

**Items of Information or Discussion**

**MCRPC Financial Reporting/Accounting Procedure Changes**
Ms. Gadhiraju advised that MCRPC is moving to a new process for handling financial and accounting matters. Mr. Wasson noted that the County was contacted by GATA staff regarding changes needed for compliance with GATA requirements; he expects that the process of applying these requirements to MCRPC will take place over a year, with the complete recognition of MCRPC staff as County employees. MCRPC will adopt the County fiscal year (the calendar year) for financial and accounting purposes, but MPO functions will remain aligned to the state fiscal year used by IDOT. Ms. Gadhiraju will bring a revision of the UWP to the transportation committees to reflect in the budget the change in the operating fiscal year. Ms. Gadhiraju, Mr. Caldwell and Mr. Stevenson discussed the options for structuring the budget to break out the MPO functions, to provide a correlation with the annual IDOT budget agreement.

**MCRPC Participation Plan**
Ms. Sicks noted that the Title VI document has a participation component, but further noted that MCRPC will be creating a new agency participation plan incorporating requirements from U.S DOT, HUD and HHS. This will allow MCRPC to tailor the participation process to the specific needs of any given project. Mr. Stevenson noted that the original DOT planning regulations were promulgated with IS-TEA in the 1990s; he advised that for the most part the regulations are not prescriptive.
Ms. Gadhiraju thanked the state and federal for the State Planning and Research federal funds for the Vision Zero projects, and for technical assistance with regard to the Main Street core corridor and integrating health issues into the Main Street plan. There will be a webinar on the project which everyone is invited to participate in the

Ms. Gadhiraju noted that beginning in October there will be a process underway for prioritizing Complete Streets implementation, about which more information will be distributed.

Ms. Gadhiraju congratulated the state on recognition received for the Lake Shore Drive project and other recent projects.

**Next Meeting**
The Technical Committee will next meet on October 19, 2018, if required.

**Adjournment**
Mr. Thorne moved for adjournment and was seconded by Mr. Magee. Ms. Gadhiraju adjourned the meeting at 11:10 a.m.

Jennifer A. Sicks
Land Use/Transportation Planner
McLean County Regional Planning Commission