



Draft Minutes
McLEAN COUNTY REGIONAL PLANNING COMMISSION
Transportation Technical Committee
of the Metropolitan Planning Organization

Friday, June 18, 2021

10:30 a.m.

Hybrid* Meeting through GoToMeeting™

Committee Members in attendance:

Raymond Lai	MCRPC, Executive Director, Technical Committee Chair
Kevin Kothe	City of Bloomington, Director of Public Works, as proxy for Tim Gleason
Craig Shonkwiler	City of Bloomington, City Engineer
Jerry Stokes	McLean County Highway Department, County Engineer, and as proxy for Cassy Taylor
Wayne Aldrich	Town of Normal, Director of Public Works, as proxy for Pam Reece
Ryan Otto	Town of Normal, Director of Engineering
Brady Lange	Connect Transit, Maintenance Manager

Committee members not in attendance:

Robert Nelson	IDOT District 5, Planning & Services Chief (Juneteenth)
Dan Magee	IDOT District 5, Federal Aid Coordinator (Juneteenth)
Carl Olson	Central Illinois Regional Airport, Executive Director

Others Present

Tom Caldwell	IDOT, OP&P	Jennifer Sicks	MCRPC
Mary Kramp	MCRPC		

1. Call to Order

Mr. Lai called the meeting to order at 10:30 a.m.

2. Attendance & Introductions

A quorum was present, with members in attendance as listed above.

3. Public Comment

Ms. Sicks advised that no request for public comment was received, and no one has requested to be present to offer comment.

4. Minutes

Mr. Otto offered a motion to approve the minutes of the March 19, 2021 virtual meeting, and was seconded by Mr. Kothe. The motion was unanimously approved.



Items for Action

5. Public Hearing Regarding the FY 2022 – 2026 Transportation Improvement Program

Mr. Lai introduced the Transportation Improvement Program and opened the public hearing. Ms. Sicks reviewed the content of the document, including the distinction between programmed and planned projects, fiscal constraint and illustrative projects. She also reviewed the sources of funding by level of governments across the five-year term of the program.

Mr. Lai requested that anyone wanting to offer comments come forward; there were no comments made in the course of the hearing. Ms. Sicks noted that she has not received any public comments during the public review period. Mr. Lai closed the Public Hearing.

6. Approval of Draft FY 2022-2026 Transportation Improvement Program

Ms. Sicks noted that the final draft version now includes the IDOT/state program. With the District 5 projects added, the current five-year program totals \$215,302,638. This is a substantial increase in the constrained program, primarily because the state projects often rely heavily on federal funding, up to a level of 80% of total project costs.

Mr. Stokes moved for the approval of the Draft FY 2022-2026 Transportation Improvement Program for public review and comment, and was seconded by Mr. Kothe. The motion carried unanimously.

7. Approval for referral of the FY 2022 Unified Work Program (UWP)

Ms. Sicks noted that the FY 2022 budget for the metropolitan planning organization from federal and state sources is \$471,383, and the total MPO project cost is \$626,383, which includes local funding. The Unified Work Program includes the five work elements that comprise the MPO project – General Administration, Comprehensive Planning & Technical Assistance, Transportation Planning & Technical Assistance, Data Gathering, Technology & Smart Cities, and Education & Outreach.

The UWP also reflects two work elements that are transportation-related but not part of the core elements for the MPO process. They are included to illustrate the scope of the transportation planning work done by MCRPC, and include the HSTP Region 6 coordination project, and the rural or special projects that may arise.

Mr. Kothe moved for the approval of the FY 2022 Unified Work Program, and was seconded by Mr. Otto. The motion carried unanimously.



Items of Information or Discussion

8. FY 2022 Meeting Schedule

Mr. Lai noted that the schedule follows the sequence used in previous years, wherein Technical Committee meetings are scheduled on the third Friday in each month. Policy Committee meetings are held one week later. Ms. Sicks noted that there are variations to schedule around holidays. GTM invitations and materials will be provided ahead of individual meetings.

9. That Which May Arise

Mr. Otto inquired regarding an anticipated return to in-person meetings. Mr. Lai noted that the expected modal will be hybrid meetings, where attendance will be in-person meetings, or through GoToMeeting or another virtual conferencing service. This will require a venue that is large enough for the committees and associated staff, and equipped technologically. Ms. Kramp suggested that some people were ready to return to in-person meetings.

Mr. Lai will advise Committee members about future meeting arrangements.

10. Next Meeting

The Committee is next scheduled to meet virtually at 10:30 am on Friday, July 16, 2021.

11. Adjournment

Mr. Stokes moved for adjournment, and was seconded by Mr. Kothe. Approval of adjournment was unanimous, and the meeting adjourned at 10:53 a.m.

A handwritten signature in purple ink that reads "Jennifer A. Sicks".

Jennifer A. Sicks

Senior Transportation Planner

McLean County Regional Planning Commission